



DIGITAL SHIKSHA AND ROJGAR VIKAS SANSTHAN  
Recruitment Cell (Group 3)  
Notice No.: DRC/01/2021



File No.: G(3)1/APR01/2021

Notification Date: 07.01.2021

Combined Apprentice Recruitment

IMPORTANT DATES	
Date and Time of opening of Online Application	14.01.2021
Date & Time of Closing of Online Application	20.02.2021
Expected Date of G.D. / General Exam	To be declared later on

Candidates can apply through [www.dsrvsindia.ac.in](http://www.dsrvsindia.ac.in) OR  
Govt. of India Apprenticeship Portal

**ONLINE applications** are invited from ELIGIBLE and desirous candidates for engagement of Act Apprentices under the Apprentices Act 1961 for imparting training at various Divisions/Units/Workshops over dsrvs. Imparting Training in dsrvs will not confer any right to the candidates for their absorption in dsrvs after successful completion of training. It shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of period of his/her apprenticeship training in his / her establishment. Candidates are advised in their own interest to submit ONLINE application much before the closing date, to avoid possible inability/failure to log on to the website of dsrvs on account of heavy load on the internet or website jam during last days. dsrvs does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason. DIGITAL SHIKSHA AND ROJGAR VIKAS SANSTHAN (DSRVS), as a measure of Skill Building Initiative for the Nation, invites applications for engagement as Trade Apprentices under Apprentices Act, 1961 / 1973 (as amended from time to time) in the designated / optional trades mentioned below: -

Sr. No.	Trade	Number of Seats						Technical and Academic Eligibility
		GEN/UR	EWS	SC	ST	OBC	Total	
1	Data Entry Operator	84	16	19	8	41	168	1. 10+2 from a recognized board/university. 2. Diploma in any computer course from a recognized institution.
2	Web Designer	8	1	1	0	5	15	1. Bachelor's Degree in Technical in Computer Science/ Computer Engineering/Electronics or Masters in Computer Application (MCA) from a recognized board/university.
3	Content Writer	83	16	18	7	41	165	1. 10+2 from a recognized board/university. 2. Diploma in any computer course from a recognized institution.
4	Computer Networking Technician	23	4	6	2	11	46	1. Bachelor's Degree from a recognized board/university. 2. Diploma in any computer course from a recognized institution.
5	Office Assistant	19	2	2	3	13	39	1. 10+2 from a recognized board/university 2. Diploma in any computer course from a recognized institution.
	Total	217	39	46	20	111	433	

**Note:-** (I) The number of training slots shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the administration at the time of finalization of selection and is inclusive of PWD slots.

(II) When the prescribed number of persons belonging either to the Scheduled Castes OR to the Schedule Tribes are not available, the training places so reserved for them may be filled by persons belonging to the Schedule Tribes OR as the case may be, to the Schedule Caste, and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled may be filled by persons not belonging to the Schedule Caste OR the Schedule Tribe. Similarly the seats remaining unfilled by OBC candidates be filled by UNRESERVED category.

(III) Person with Disability (PWD) who wants to avail the benefit of reservation must produce a disability certificate issued by a competent authority i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability. PWD candidates will be considered for training if his/her disability is suitable for the trade notified and applied according to the Act Apprenticeship Rules as applicable in dsrvs. Accordingly it is advised to the candidates that it must be ensured about the suitability of their candidature with reference to their disability and identification of the trade to the said disability under the rules.

No claim of possession of a qualification equivalent to a prescribed qualification shall be entertained.

The candidates should not have undergone Apprenticeship earlier or pursuing Apprenticeship Training as per the Apprentices Act, as amended from time to time.

**Age Limit:**

The all category candidates should have completed 18 years of age and should not have completed 35 years of age as on 20-02-2021.

**Payment:**

Stipend as Per Apprenticeship Rules Applicable ( 11500 -19200 ).

**AGREEMENT OF APPRENTICESHIP**

Before commencement of the Apprenticeship training in the designated/optional trade, the selected candidate has to enter into a Contract of Apprenticeship Training as applicable. In case the selected candidate is minor then, his/her guardian has to enter into a Contract of Apprenticeship with the employer.

**APPLICATION FEE (NON REFUNDABLE)**

For UR/OBC/EWS- Rs. 550 INR (Inc. GST), Fee for SC/ST/PH candidates is Rs. 400 INR (Inc. GST).

Application fee is to be paid through **ONLINE MODE** and dsrvs will not accept Application fee in Cash/ Cheque/ Money order/IPO/ Demand Draft/ Central Recruitment Fee Stamps etc. Candidate to note that DRC is not responsible for incomplete or pending online application fee transaction for whatever reason. In such case candidate need to proceed with fresh/new transaction of payment of application fee. Transaction charges for online payment, if any, will be born by the candidates. On successful completion of the transaction, e-receipt with the date entered by the candidate will be generated which should be printed and retained by the candidate.

**Mode of Selection:**

1. Screening & Scrutiny of the application.
2. Selection for engagement of apprentices would be based on percentage (%) of marks in the qualifying examination.
3. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/insufficient number of candidates.
4. The candidature of the applicant would be provisional, subject to subsequent verification of certificates/testimonials and submission of certificate of medical fitness (to be obtained only from a gazette government medical officer/medical officer of a government undertaking) at the time of joining.

- a) The candidates are advised to visit for all future communications on Official website.
- b) The candidate must ascertain the correctness of all information before filling in the “Online Application Form” and its final submission. The candidate shall be wholly / exclusively responsible for the information provided in his / her online application form.
- c) Cut-off date: The candidate must possess the prescribed qualification, age as on 20.02.2021.

**Exam Pattern:**

Paper	Description	Total Question	Max Marks	Timing
Part 1 (General)	1. General Studies & Reasoning 2. General Science 3. General Math’s & English	80 (Objective)	200	90 Minute

**MISCELLANEOUS:**

(i) dsrvs Administration will not be responsible for any inadvertent error in the advertisement (dsrvs website would be primary and main source of contact with the candidates for various information during the selection.)

(ii) The decision of the Dsrvs Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection.

(iii) This Notice is also available in DSRVS Website. No fee will be charged on the application received from Apprenticeship Portal and any Department channel.

(iv) In case any applicant has difficulty in registering their applications ONLINE, they are free to contact the help line numbers as available on DSRVS website on all working days at 11:00 Hrs to 14:30 Hrs.

**6. How to Apply : Steps to be followed for filling the ONLINE Application**

1. Click on the “Advertisement” Link Online Application
2. Click on The Apprentice Recruitment (Notification)
3. Information For Candidates (Click Online Apply)
4. Online Application – Fill the required details With Valid Photo and Signature of Candidate
5. Submit Application
6. Pay Online Application Fees
7. On completion candidate can take print of application form

**General Instructions:**

- a) Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before submission of online application.
- b) If the application is not submitted in line with the eligibility criteria, terms & conditions, then the application is liable for rejection.
- c) The last date for submission of on-line application is 20.02.2021. Candidates are requested to apply well in advance before the closing date.
- d) Candidates are advised to periodically visit our above website as all future correspondence and latest information shall be made available only on our website.

- e) Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website.
- f) A candidate is allowed to apply for multi Trade / Discipline.
- g) Wherever CGPA/OGPA or Letter Grade is awarded in the ITI / Diploma / Degree examination, its equivalent overall percentage of marks must be indicated in the On-line Application Form as per the norms adopted by University / Institute.
- h) The candidature of the applicant would be provisional and subject to subsequent verification of certificates and testimonials. In case, it is detected at any stage of engagement or thereafter, that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect / doctored / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement if any, his/her engagement is liable to be terminated.
- i) Engagement of selected candidates is subject to his/her being declared medically fit as per Schedule II-A of the Apprenticeship Rules 1991. All such engagement will also be subject to all relevant Rules/policies/guidelines of the Corporation.
- j) The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/insufficient number of candidates.
- k) Applications/Registrations which are incomplete or are received in any other mode/form, or not fulfilling the eligibility criteria and/or those received after the last date of submission of on-line applications shall not be considered "Eligible" and they shall be treated as "Rejected". Canvassing of any kind shall disqualify the candidate.
- l) Upon completion of the Apprenticeship period the Corporation shall have no obligation to offer employment to such apprentices NOR can an Apprentice claim right for employment on the grounds of completion of Apprenticeship, It shall not be obligatory on the part of the apprentice to accept an employment under the employer.
- m) Reservation for SC/ST/OBC/PwD/EWS shall be as per Government guidelines.
- n) EWS (Economically Weaker Section) : Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
- i. 5 acres of Agricultural Land and above;
  - ii. Residential flat of 1000 sq. ft. and above;
  - iii. Residential plot of 100 sq. yards and above in notified municipalities;
  - iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- The property held by a "Family" in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status.
- The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. The candidates shortlisted for document

verification/interview shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification/interview.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

- o) For claiming the benefit of OBC category, the candidate should submit a proper Caste Certificate as per the Performa prescribed by the Government of India (copy available on our website [www.dsrvsindia.ac.in](http://www.dsrvsindia.ac.in)), which would, among others, specifically mention that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column 3 of the Schedule to OM No.36012/22/93-Estt.(SCT) dated 08-09-1993 of the Department of Personnel and Training in the Govt. of India.
- p) Furnishing false / incorrect information or suppression of material fact(s), if detected at any stage even after engagement, shall invite termination of the training without any notice.

Deputy Director  
(Group 3 - REC)

**Copy To:**

1. Apprenticeship Portal (Government of India).
2. Various Government Employment Exchanges in India.
3. Webmaster, DSRVS (for Upload this notification on official website, Apprenticeship Portal).

Deputy Director  
(Group 3 - REC)